

**HALTON WITH AUGHTON PARISH COUNCIL****MINUTES OF PARISH COUNCIL MEETING****Wednesday 8th November 2023 7:15pm @ The Centre, Halton**

Chair: Cllr Turner
Present: Cllr Lamb, Cllr Buntin (from 19:25), Cllr Sewell, Cllr Coates, Cllr McAleer
Clerk: Luke Mills

23/11/01 To receive apologies for absence and to approve the reasons given
Cllr Slinger

23/11/02 To consider and approve the minutes of the meeting held on 11th October 2023
It was resolved: that the minutes be accepted as a true record and to be signed by the Chair, subject to the corrections to the numbering.

23/11/03 To receive declarations of interests and dispensations
Cllr Sewell is a trustee of Halton Lune Trust.

23/11/04 Suspension of Standing OrdersTwo allotment holders

They would like the council to keep the communal compost heap and offered to help manage it. It needs rebuilding and so could be built away from existing plots so that it is no longer a nuisance. There is some rubbish that would need removing and some signs would be required.

Action: to put out a request for pallets to build a new compost heap.

23/11/05 To consider and approve reports:**a) District Councillor Report**

Nothing to report.

b) Open Spaces, allotments & burial ground**Open Spaces**Completed/In Progress

- Quarry Road bench has been repaired, though some additional strengthening might be required.
- A dog bin has been installed at Meadowfield ginnel. Lancaster City Council will be asked to add it to their collection.
- Now that the plastic screen for the noticeboard has arrived, a new frame will need to be built to hold the noticeboard between the two posts.
- The new defibrillator cabinet has been installed.
- The list of play inspection repairs has been given to the ground staff
- The Kubota has been collected by Dennis Barnfield for servicing

Planned

- To construct some steps down from the nest swing to the pitch
- Repairing the toolshed roof – no progress.
- Replace Muga basketball hoop – no progress.
- Repair/rebuilding of seats around sand pit – no progress

Hours

- October 81 hrs (excl. of holidays)

Open Spaces

- **It was resolved:** that the Clerk would survey the drains in areas most likely to flood.

Burial Ground

- Nothing to report

Allotments

- Most people on the waiting list are still interested. A couple did not respond, and one does not want one at the moment.
- **It was resolved:** that the decision to offer ¼ sized plots, apart from 1b, will be postponed pending the Lancaster district survey of allotments.
- **It was resolved:** that Clerk to respond to the Lancaster district allotment survey and forward onto the tenants

c) HCA

- A new coffee shop supervisor will be employed soon.
- The Soup and a Song and Luncheon Club will both be suspended until volunteers can be found to help.
- **It was resolved:** to purchase several “fragile roof signs”

d) Finance Report

- Grant of £15,000 received from Halton Lune Trust.

Financial Statement - November 2023				Balance b/f 1st April 2023			
				35,909.06			
Budget	PAYMENTS	Actual	Forecast Remaining	Budget	RECEIPTS	Actual	Forecast Remaining
7,800	Salary - Clerk	5,156	2,644	47,399	Precept	47,399	-
15,600	Salary - Groundstaff	10,281	5,319	1,020	Allotments	-	1,020
5,600	Public Works Loan	-	-	160	Rent	125	35
6,400	Grass Cutting	6,549	-	1,300	Burial Ground	1,724	300
150	Hedge Cutting	-	150	100	Bank Interest	754	200
540	Pest Control	400	140	-	Damage	-	-
550	Play Inspection	520	-	-	General	501	-
4,600	Repairs & Renewals	5,023	1,000	-	Grants	20,000	-
380	Pitch Feed	-	-	-	Donations	-	-
2,000	Tree Works	-	2,000		VAT	1,707	-
145	Alarm Maintenance	-	145				
500	Audit	500	350				
72	Bank Charges	36	36	49,979	TOTAL	72,209	1,555
300	Clerks Expenses	301	90				
343	HCA	86	257		CASHBOOK BALANCES	ACTUAL	Forecast
2,179	Insurance	1,933	-		Gross Receipts	108,118	109,673
670	Subs	683	-		Gross Payments	57,467	69,695
400	Training	-	-		CASHBOOK BALANCE	50,651	39,978
100	Water	45	23				
130	Website	74	56		BANK BALANCES (31/10/23)		
20	S137	120	20		Current a/c	58.24	
48,479	BUDGET TOTAL	31,708.75	12,228		Deposit a/c	39,240.35	
					BANK BALANCE	£39,298.59	
-	Assets	975	-				
-	Misc services	11,211	-		FUND BALANCES		
-	Recreational Area Improvements (S106)	3,323	-		General A/C	£27,574	
-	Refunds	5,000	-		Village Improvement A/C	£6,610	
882	Emergency Response & Flood Grant	-	-		MUGA Sink Fund A/C	£4,500	
	VAT claimed	-			S106 Recreation Area	£11,968	
	VAT to be claimed	5,249			FUND TOTAL	£50,651	
49,361	GROSS TOTAL	57,467	69,695				

It was resolved: to accept the Finance Report to 8th November 2023

e) Planning

New Applications (Awaiting Decision)

- [23/0175/TPO](#) | 1x Oak - Fell
 - 9 Waltham Court Halton Lancaster Lancashire LA2 6QY
- [23/01141/FUL](#) | Construction of an enlarged dormer extension to the rear, construction of a raised decked area to the rear and installation of a ground floor window to the side
 - 32 Forgewood Drive Halton Lancaster Lancashire LA2 6NY

Permitted

- [23/01247/FUL](#) | Change of use and conversion of former butchers shop (E) to a single dwelling (C3)
 - Halton Village Butchers 99 High Road Halton Lancaster Lancashire LA2 6PS
- [23/0156/TPO](#) | T3 (Sycamore) - Fell
 - Lune View Park Station Road Halton Lancashire
- [23/0155/TCA](#) | T2 (Sycamore), T4 (Eucalyptus), T5 (Cherry Plum) and G1 (Sycamore) - All trees to be felled and replaced
 - Lune View Park Station Road Halton Lancashire
- [23/00925/FUL](#) | Demolition of existing balcony and erection of a single storey rear extension to detached property with terrace/balcony and external steps
 - 98 High Road Halton Lancaster Lancashire LA2 6PU
- [22/00166/DIS](#) | Discharge of condition 6 and 17 on approved application 18/01422/FUL
 - Land To The Rear Of Pointer Grove And Adjacent To High Road Halton Lancashire
- [22/00157/DIS](#) | Discharge of condition 5 on approved application 18/01422/FUL
 - Land To The Rear Of Pointer Grove And Adjacent To High Road Halton Lancashire
- [22/00929/NMA](#) | Non material amendment to planning permission 18/01422/FUL for amendment to house types
 - Land To The Rear Of Pointer Grove And Adjacent To High Road Halton Lancashire
- [22/00103/DIS](#) | Discharge of conditions 3 and 5 on approved application 18/01422/FUL
 - Land To The Rear Of Pointer Grove And Adjacent To High Road Halton Lancashire

No comments from the Parish Council.

23/11/06 To consider update on the ball-stop fence

No objections to date. Sports England said that there was insufficient information to assess the plans; they want to know the sizes of the pitches relative to the edges of the recreation area and fence. Halton Juniors will provide this information if necessary.

23/11/07 To consider quotes for improving energy efficiency at the Centre and revised application to HLT

Quotes have been received but they will need revising.

- HLT have granted £15,000
- Thrive have granted £4,500
- HCA have guaranteed the remaining £9,000

It was resolved: to make a joint grant application with HCA to Awards for All

23/11/08 To consider update on the Neighbourhood Plan

Next meeting to be held in the Seminar Room, Halton Mill at 1pm 24th November. The grant application has been sent off to Locality. The plan will need to cover aspects of Design Code.

Action: Cllr Coates to speak to Kirkwell's about attending the next meeting via zoom.

23/11/09 To consider update on allotment security measures

It was resolved: to seek quotes for filling gaps in the boundary using cleft chestnut fencing

23/11/10 To consider New Year celebrations including financial contributions

The Ceilidh is an annual fund-raising event for the Centre; there are 90 tickets available.

It was resolved that: the Parish Council contributes £100 towards the Ceilidh if it is not cancelled.

23/11/11 To consider Remembrance Sunday preparations

Cllr Sewell has the sound system. Cllr Turner will bring the service sheets. Cllr Buntin offered to place the wreath on behalf of the Parish Council.

23/11/12 To consider content of Prattle article

It was resolved: to mention the meeting times and minute locations, drainage & CleanStreets, improving boundary to the allotments.

It was resolved: to mention how to report blocked drains and other issues in the Prattle and refer to the new app

23/11/13 To consider and approve accounts for payment for expenses incurred since the last meeting

Ref	Payee	Description	TOTAL	NET	VAT
78	Water Plus	Burial Ground water supply	5.64	5.64	-
79	Lancaster City Council	Pest control	60.00	50.00	10.00
80	Envirocare	Grasscutting - Oct	407.88	339.90	67.98
81	Lancaster City Council	Charge for Local Elections	240.00	240.00	-
82	WelMedical	Defibrillator DefibSafe 2 Cabinet	542.34	451.95	90.39
83	D & C Atkinson	Additional pitch marking	87.00	72.50	14.50
84	L Mills	Salary & reimbursements	1,166.27	1,083.93	82.34
85	G Bretherton	Salary	348.00	348.00	-
86	C Richardson	Salary	456.00	456.00	-
87	P Bucklow	Salary	384.00	384.00	-
88	Royal British Legion	Wreath for Remembrance Day	20.00	20.00	-
89	Halton Lune Trust	Refund of overpayment of grant	5,000.00	5,000.00	-
		TOTALS	£ 8,717.13	£ 8,451.92	£ 265.21

It was resolved: to approve the above expenditure.

23/11/14 To confirm the date of next Parish Council Meeting

The next meeting of the Parish Council will be arranged for 13th December 2023 starting at 7:15pm at The Centre. There being no further business the Chair declared the meeting closed at 8:40pm. Minutes subject to approval at the next meeting.

Signed..... Chair Date